**INNOVATIVE CIVIC EDUCATION TOOLS FOR NON-FORMAL LEARNING**

**Financial Support to Third Parties**

**Application form**

*The deadline for the applications is April 25, 2024.*

|  |
| --- |
| 1. **Information about the Applicant** |

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the Applicant (individual/organization) |  | | |
| Status (CSO, individual expert, etc.) |  | | |
| Year of Establishment (organizations) |  | Number of Staff (organizations) |  |
| Description of the Organization  (In the case of individuals, description of professional background: max. 100 words) |  | | |
| Link to the website/social media page of the organization/individual (if any) |  | | |
| Registration number (organizations) |  | | |
| Office Address (incl. Postal Code) |  | | |
| Office tel. number/tel. number of Applicant |  | | |
| Person in charge (Name, Title) |  | | |
| Email and tel. number of the person in charge |  | | |

|  |
| --- |
| 1. **PROJECT DETAILS** |

|  |  |
| --- | --- |
| Title of the Project |  |
| Project Location (region/community/city) |  |
| Project Duration (3-5 months) |  |
| Requested Budget *(AMD)* |  |

|  |
| --- |
| 1. **PROJECT DESCRIPTION** |

|  |
| --- |
| **Project synopsis**  Briefly describe the project idea, presenting the tool to be developed and its format (manual, educational module, application, game, etc.) *(max. 200 words):* |
|  |
| **Problem Statement and Description. Added Value of the Project**  *Please provide a brief snapshot of a problem(s) your project is going to address, which should include the analysis of the context, stakeholders, and challenges. Also, please describe what specifically the project is trying to change/achieve and how, what is the added-value of the envisaged tool? (max. 1000 words)։* |
|  |
| **Goal and Objectives**  *Please describe the overall goal of your project (one sentence), as well as the objective(s) (one sentence for each objective; three objectives maximum) that you are going to accomplish to contribute to the goal (max. 500 words)։* |
|  |
| **Activities and Outputs**  *Please describe your activities in detail including their duration. You may want to group your activities under your objectives, e.g. Objective 1 comes with Activity 1.1, Activity 1.2 and Activity 1.3, etc; Objective 2 comes with Activity 2.1 and Activity 2.2; etc (max 500 words):* |
|  |

|  |
| --- |
| **Expected Outcome and Innovation**  *Please describe an outcome that you expect to have by the end of the project or beyond the project term as a result of the successful accomplishment of your objectives emphasizing the innovation of the project. Describe the novelty of the tool to be developed compared to existing tools. Usually, one outcome per project is enough but you can propose more. This outcome(s) should be commensurate with the overall goal of your project. Please, also describe the expected project deliverable(s), (e.g., handbook, guideline, module, app. etc.). (max. 200 words)* |

|  |
| --- |
| **Target Groups and Beneficiaries: Practical Applicability of the Tool**  *Describe the practical applicability of the tool to be developed, including who will use it, how and when it will be used. Additionally, explain how the project will ensure the tool's applicability. Please describe the target groups and/or the beneficiaries of your project (also in numbers wherever possible). The target: people who directly take part in the project and will be directly involved in the process, while the beneficiaries are those who will benefit from the results obtained at the end of the project implementation. Please explain how your project addresses the different needs of men, women, boys, and girls (max. 1000 words).* |
|  |
| **Risks and Mitigation**  *Describe the possible risks associated with the implementation of your project and the strategy for managing those risks.* |
|  |
| **Sustainability**  *Please indicate if you expect any component of your project (any of your outputs or outcomes) to continue beyond the duration of this funding. Examples of sustainability may include an opportunity to replicate project activities or outputs in other regions and/or by other actors. Please describe the means and methods of disseminating the developed tool within the framework of the project. (max. 500 words).* |
|  |
| **Capacity to Implement the Proposed Project**  *Please explain how your project correlates with the experience of your organization or your own experience. Please describe the institutional capacity (operational and financial, applicable) that your organization has (or you personally have) to implement the project, e.g. the qualifications and the number of staff that will be involved in the implementation, the networks your organization is involved in, etc. Briefly present experts that will be engaged in the development of the nnovative tool.* |

|  |
| --- |
| **Project implementation experience in the last three years including all ongoing projects** *(you can add lines as needed)* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the Project** | **Name of the Donor** | **Implementation period** | **Project Budget** | **Short Description** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| 1. **PROJECT TIMELINE** *(please color according to the example of the first line)* |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Activities** | **Budget (AMD)** | **Months** *(can be added or removed)* | | | | |
| 1 | 2 | 3 | 4 | 5 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| *Rows can be added as needed* |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Applicant’s name** |  |
| **Position** |  |
| **Date** |  |
| **Signature** |  |