**OPEN CALL FOR ORGANIZATIONS TO HOST INTERNS AND FELLOWS**

**Application form**

*The deadline for the applications is June 30, 2024.*

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| 1. **INFORMATION ABOUT THE APPLICANT** |

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| Name of the Organization |  | | |
| Status (CSO, public institution etc.) |  | | |
| Year of Establishment |  | Number of Staff (including paid employees and voluntarily based employees) |  |
| Link to the website/social media page of the organization (if any) |  | | |
| Registration number |  | | |
| Office Address (full address, incl. Postal Code) |  | | |
| Office tel. number/tel. number of Applicant |  | | |
| Person in charge (Name, Title) |  | | |
| Email and tel. number of the person in charge |  | | |

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| 1. **OPERATIONAL CAPACITY** |

Please provide a brief description of your organization, including its mission, primary activities, and sector. (max. 400 words)

Please provide a description of the operational, institutional, and technical capacities of your organization to host interns or fellows, indicating the resilience level of those capacities. Additionally, provide an overview of the current projects and activities that your organization implements. (max. 400 words)

Please specify the number of interns or fellows (up to 2 for the 2024 cohort) that your organization can host, and indicate whether your organization can accommodate interns, fellows, or both.

Please provide a detailed description of the projects and activities (research, analysis, etc.) in which interns or fellows can be involved within your organization. What specific tasks or responsibilities do you envision the interns or fellows taking on during their time with your organization?  
(max. 600 words)

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| 1. **EXPECTED OUTCOME** |

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| **Please describe how the internship or fellowship program within your organization will contribute to the professional development of the participants. What specific skills and competencies do you expect interns or fellows to develop during their time with your organization? (max. 400 words)**  **Please describe your ability to provide guidance and mentorship throughout the entire duration of the internship or fellowship program. (max. 200 words)**  **If you have had experience hosting interns and fellows previously, please describe the strategies you found to be effective in mentoring them. (max. 200 words)**  **If applicable, describe any previous challenges your organization has faced in hosting interns or fellows, and how you have adapted your approach to overcome them. (max. 200 words)** |
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| 1. **MOTIVATION AND COOPERATION** | | |

**Please describe your motivation for hosting interns and fellows, detailing how your organization stands to benefit from this. (max. 300 words)**

**In the event of successful completion of the internship/fellowship, are you considering hosting interns and fellows for the 2025 cohort as well? (Yes/No)**

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| **Risks and Mitigation:**  **Describe the potential risks associated with hosting interns and fellows and outline your organization's strategy for addressing disruptions or unforeseen circumstances that may arise during the internship or fellowship program. Please include details on how your organization plans to mitigate these risks. (max. 400 words)** |

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| **If applicable, provide examples of successful collaborations or partnerships your organization has previously engaged in to support talent development initiatives? (maximum 600 words)** |

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| **Provide the list of ongoing projects (you can add lines as needed)** | | | | |
| **Name of the Project/Initiative** | **Name of the Donor** | **Implementation period** | **Project Budget** | **Short Description** |
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| **Applicant’s name** |  |
| **Position** |  |
| **Date** |  |
| **Signature** |  |